

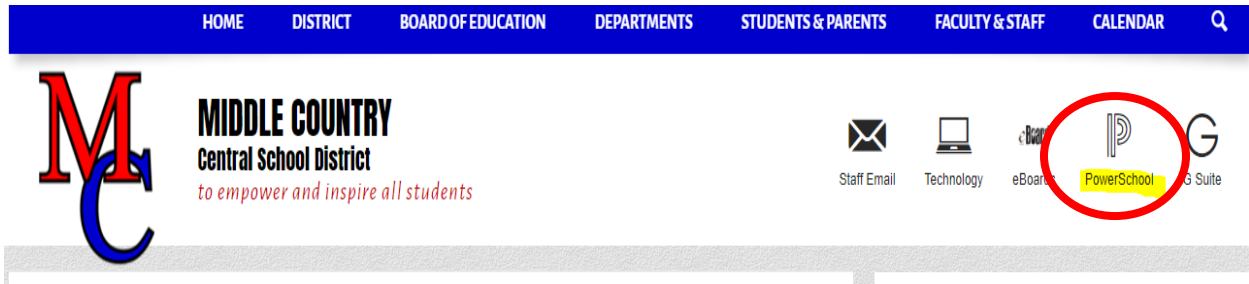


# How to View Report Cards on Parent/Student Portal

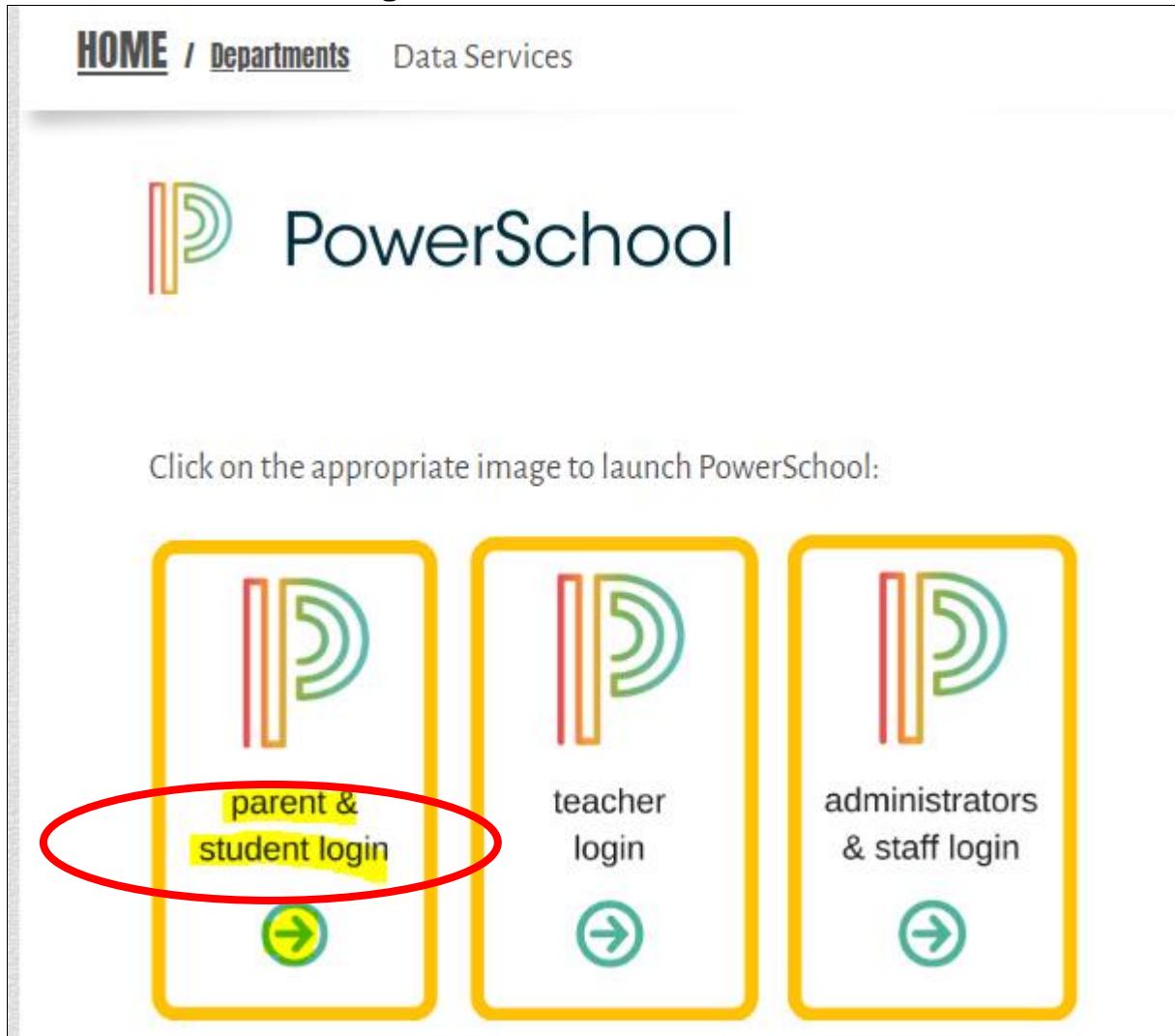
MCCSD HOW-TO: Last Updated 9/20/2022

Go to Middle Country website: [www.mccsd.net](http://www.mccsd.net)

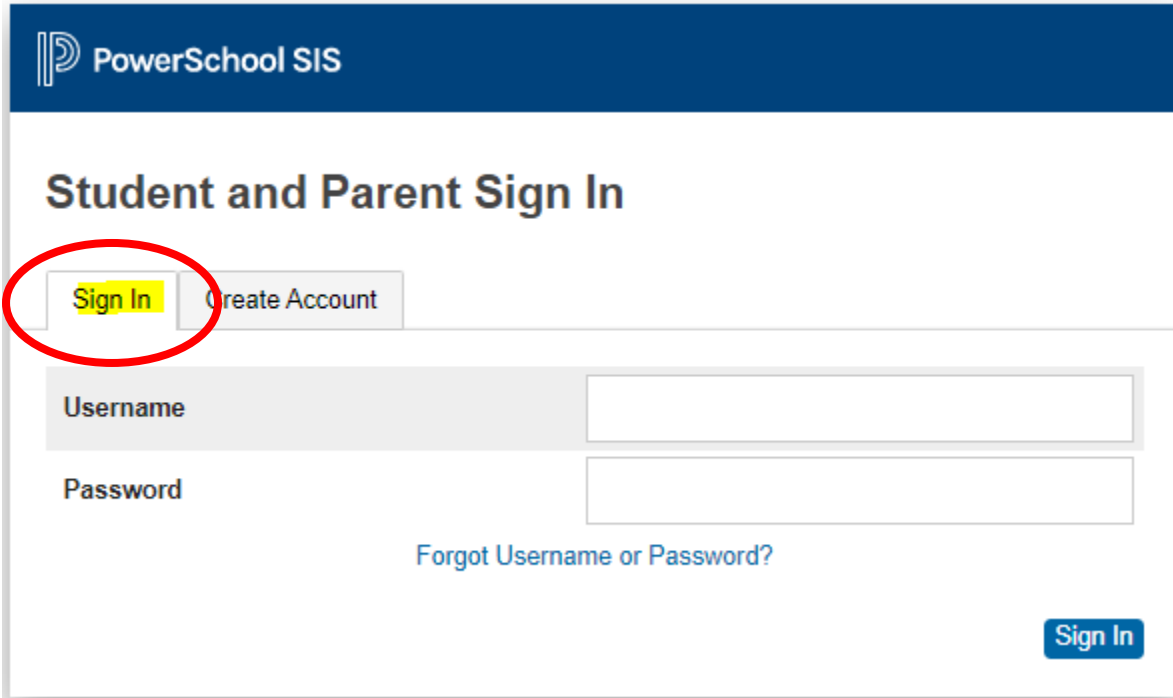
- Click on the PowerSchool icon, on the right-side



Select Parent & Student Login:

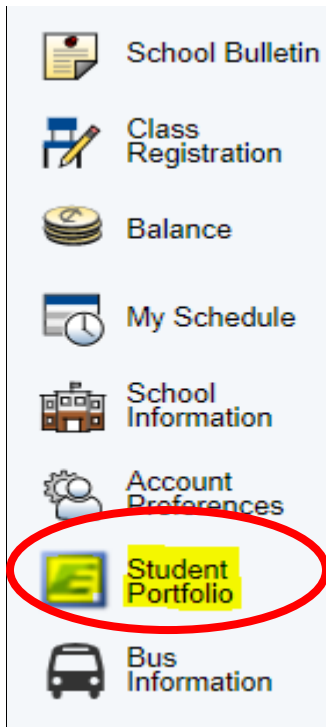


- Login to the Portal account:

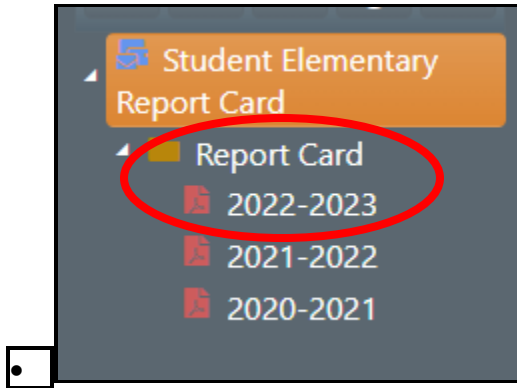


The image shows the PowerSchool SIS login page. At the top, there is a dark blue header with the PowerSchool SIS logo. Below the header, the title "Student and Parent Sign In" is displayed. There are two buttons: "Sign In" (highlighted in yellow and circled in red) and "Create Account". Below the buttons are two input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is located at the bottom right of the form.

- Once logged in the Portal, select "Student Portfolio" icon on the navigation bar, on the left-side.



- A new screen will appear and you see Student Report Cards
  - Double- click on Student Report Card
- You will then see 2022-2023 Report Card
- Click on 2022-2023 underneath Report Card



- After choosing 2022-2023, the most recent report card will appear on your screen. The report card file is in .PDF format and you can now print or download and save.