

Dear Holbrook Families,

I hope this letter finds you and your family safe and healthy. These are very difficult times and nothing like we have experienced before. Mrs. McMahon's letter on the Middle Country website describes how Distance Learning will be rolling out April 15, 2020, if we are not back in session after that.

As you are most likely aware, the governor extended school closures until April 15th, although he has directed that instruction be continued, uninterrupted through that time. This means that children should still continue to utilize the [Student Instructional Resources](#) materials and expect contact from their teachers.

If we are not back in school beginning April 15, the Distance Learning model Mrs. McMahon referenced will be utilized. I strongly suggest that if you are not familiar with Google Classroom, you watch some videos or tutorials on how to use it so you may better assist your child at [Google Classroom for Parents](#).

There will not be a set time for students to log on and complete daily schoolwork. This will allow for families with more than one child and only one computer in the home to create a schedule to allow all children to complete activities each day. Please contact Dr. Vincent Raicovi at vraicovi@mccsd.net if you are in need of assistance in this area or if you are a household without internet access.

Please be sure to sign your child up for his/her teacher's Google Classroom or reference their eBoard. For those using a Google Classroom, the teachers have, or will be sending you a code to use to gain access to the classroom. Your child's instruction will consist of the following:

- 1 lesson per day for reading
- 1 lesson per day for math
- 1 lesson per week for each special area (Art/ Music/PE)
- AIS services will continue to be provided to students identified as needing support.
- Special education services will be delivered based on your child's IEP.

In order to access the Google Classrooms, your child **must** be signed into his/her MCCSD Google Account. The children should know their usernames and passwords. If they do not, please contact your child's teacher. If your child's teacher is using Google Classroom here is some general information about joining a class.

- To join a class as a student, *the student* needs to sign in on a computer or mobile device and then join classes. Then, you can get work from your teacher and communicate with your classmates. When you join a class on one device, you're enrolled in that class on all devices.

- There are two ways to join a class:
 - Join a class with a class code - If your teacher gives you a class code, use this code to add yourself to the class.
 - Accept an invitation from your teacher -If your teacher sends you an invitation, you'll see "Join" on the class card on your Classroom homepage.

All Grade 3-8 state assessments have been canceled. Various trips have been canceled and I expect more to be canceled in the future. Refunds will be processed at a later date.

Please be safe and remain healthy. The most important thing we can do as a community is to continue to stay at home, practice social distancing, and regularly wash our hands to prevent the spread of this virus. If we all do our part, we can prevent its spread. Please see the linked [Public Service Announcement](https://youtu.be/fA6cxO0SAic) at <https://youtu.be/fA6cxO0SAic> which was made by a Middle Country teacher with Middle Country students delivering the message!

Please keep in contact with your child's teachers through email, Remind, Google Classroom, etc.

Wishing you and your family good health and safety!

Sincerely,

Craig L. Unkenholz

Craig L. Unkenholz, Ed.D.
Principal
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