This is a summary of forthcoming examinations. Applicants are advised to see the official examination announcement for complete details.

For the most current examination announcement information, please go to our website at:

If it becomes necessary to amend any announcement or current Press Release, all changes will be posted on the department’s web page.

Anyone interested in receiving this Announcement Summary by email may go to:
http://eupdates.suffolkcountyny.gov/lists/?p=subscribe&id=1 and subscribe to the e-updates for the civil service examination summary.

When a new summary is released, you will receive an e-mail notification.

The Suffolk County Department of Civil Service maintains its principal office at 725 Veterans Memorial Highway, William J. Lindsay Complex, Building #158, Hauppauge, NY.
Mailing Address: P.O. Box 6100, Hauppauge, NY 11788-0099
Telephone: 631-853-5500 Fax: 631-853-6370

Candidates for all examinations may file on the internet. (Examination Announcement Summary), examination announcements, expanded subtest descriptions (when available), and job specifications can also be obtained. For more information visit our home page at:

A separate application is required for each examination (identified by examination number) for which you are applying. Each application must be accompanied by a NON-REFUNDABLE NON-TRANSFERABLE application processing fee. SEE THE EXAMINATION ANNOUNCEMENT FOR THE FEE AMOUNT (The fee will NOT BE REFUNDED if your application is DISAPPROVED). Do not send cash. Make your check or money order payable to the Suffolk County Department of Civil Service. Please indicate the examination title and your social security number on the face of your check or money order. Certain applicants may be eligible for a fee waiver. See examination announcement for details. This application is part of your examination. Answer all questions fully and carefully in ink. Attach additional sheets if necessary to give detailed information. You may also apply on our Internet site.

The application processing fee may be waived for Suffolk County residents who are veterans, auxiliary police, members in good standing of a local fire district or ambulance company, and volunteer CERT members. The fee may also be waived if you are unemployed and primarily responsible for the support of a household and for recipients of Medicaid, SSI, Public Assistance or those in a training program under the Job Training Partnership Act/Workforce Investment Act administered by a state or local social service agency. All claims for application fee waiver are subject to verification. If you can verify eligibility for application fee waiver, complete a “Request for Application Fee Waiver and Certification” form and submit it with your application. The waiver application is available on request from the Civil Service Department or on our website under “Online Forms.”

Candidates can view their room assignment and exam site on our home page at www.suffolkcountyny.gov/civilservice under “Candidate Exam Room Assignment Search” seven days prior to the examination date.

The Suffolk County Department of Civil Service accepts applications for most titles before a test is announced.
The Suffolk County Police Department is seeking candidates for the position of substitute School Crossing Guard. Substitute School Crossing Guards work on an on-call basis. The hourly rate of pay as of 07/01/16 is $13.27. There is a guarantee of 3.0 hours for every assignment. No other benefits are available. Typical work activities include regulating the directional flow of school children, pedestrian and vehicular traffic at an assigned intersection or school crosswalk; reporting traffic incidents to police authorities for appropriate action; noting unusual or suspicious occurrences or actions of individuals and alerting police in cases of observed or suspected violations of law and ordinances. Candidates must be able to read and write English. At the time of appointment, and during employment, employees must possess a valid license to operate a motor vehicle in New York State. Prior to appointment, there will be qualifying psychological and medical evaluations as well as an in-depth background investigation. Interested candidates may apply for a position at the police precinct in which they reside.

APPLICATIONS FOR EXAMINATIONS THAT INVOLVE TRAINING AND EXPERIENCE EVALUATIONS A candidate who filed for a training and experience examination more than six months prior to the last filing date is advised to amend his or her application to include current information. Candidates are also advised to request from the Department of Civil Service a copy of the official examination announcement which fully describes all the information that must be included in your application. (When critical information is vague or missing, candidates may receive no credit for that part.)

LAST FILING DATE: AUGUST 22, 2018

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LAST FILING DATE: AUGUST 22, 2018

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LAST FILING DATE: SEPTEMBER 5, 2018

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LAST FILING DATE: OCTOBER 10, 2018

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**TRAINING & EXPERIENCE – LAST FILING DATE: AUGUST 22, 2018**

**ASSISTANT DIRECTOR OF AUDITING SERVICES PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Investigative Auditor for at least two (2) years or as a Chief Auditor for at least four (4) years in the jurisdiction in which the candidate seeks promotion immediately preceding the last filing date.

**EMERGENCY MEDICAL SERVICES OFFICER OC** REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's degree* and one (1) year of full-time experience (or its part-time equivalent) in planning and/or conducting training courses for ambulance or police personnel; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma and five (5) years of full-time experience (or its part-time equivalent) in planning and/or conducting training courses for ambulance or police personnel; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

Necessary Special Requirements

Candidates must possess an Emergency Medical Technician’s Certificate issued by the State of New York at the time of appointment and maintain said certification throughout employment in this title. At the time of appointment and throughout employment in this title candidates shall also be required to possess either: (a) Current certification as a New York State Certified Instructor Coordinator by New York State Department of Health; or, (b) Current certification as a New York State Certified Lab Instructor by New York State Department of Health; or, (c) Minimum prerequisite requirements for Certification as a New York State Lab Instructor as defined by the New York State Department of Health, Bureau of Emergency Medical Services.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.*

**WRITTEN TEST DATE: SEPTEMBER 29, 2018**

**ASSISTANT PUBLIC HEALTH ENGINEER OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in either Engineering or Engineering Technology and, Either: (a) A Master's Degree* in either Engineering or Engineering Technology; or, (b) One (1) year of experience as a public health engineer or trainee in a state or municipal health department; or, (c) Two (2) years of experience as a public health or sanitary engineer or trainee in a private organization.

Necessary Special Requirements

At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.*

**ASSISTANT PUBLIC HEALTH ENGINEER TRAINEE OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* in either Engineering or Engineering Technology.

Necessary Special Requirement

At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.*

**ASSOCIATE PUBLIC HEALTH ENGINEER OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree* in either Engineering or Engineering Technology, and eight (8) years of sanitary, public health or environmental engineering experience, two (2) years of which must have been in a supervisory capacity.

Note: A Master’s Degree in either Engineering or Engineering Technology may be substituted for two (2) years of the non-supervisory experience.

Necessary Special Requirements

Candidates must possess a Professional Engineer’s License issued by the State of New York at the time of appointment. License must be...
maintained throughout employment in this title. At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

ASSOCIATE PUBLIC HEALTH ENGINEER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Public Health Engineer for at least two (2) years, a Public Health Engineer for at least three (3) years or as an Assistant Public Health Engineer for at least four (4) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement
Candidates must possess a Professional Engineer’s License issued by the State of New York at the time of appointment. License must be maintained throughout employment in this title. At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

ASSOCIATE PUBLIC HEALTH SANITARIAN PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Public Health Sanitarian for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement
At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

ASSOCIATE PUBLIC HEALTH SANITARIAN (HEARING OFFICER) PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Associate Public Health Sanitarian for at least one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement
At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

CHIEF PUBLIC HEALTH SANITARIAN PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Principal Public Health Sanitarian for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement
At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

COMMUNICATIONS TECHNICIAN I OC REQUIRES: Either: (a) Graduation from a standard senior high school or possession of a high school equivalency diploma, and three (3) years of experience in the maintenance, repair and installation of two-way communications systems, including general electrical and electro-mechanical equipment; or, (b) Completion of a BOCES* basic electronics course or a similar course licensed or registered by the New York State Education Department, and three (3) years of experience in the maintenance, repair and installation of two-way communications systems including general electrical and electro-mechanical equipment; or, (c) Graduation from a college with federally-authorized accreditation or registration by NY State with an Associate's Degree* in Electronic Communications or a related field, and one (1) year of experience in the maintenance, repair and installation of two-way communications systems including general electrical and electro-mechanical equipment; or, (d) An equivalent combination of the above education and experience as defined by the limits of (a), (b) and (c).

*Please attach to the application a copy of your relevant coursework from BOCES or college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

CORRECTION OFFICER II PR REQUIRES: To be eligible to compete in this examination, a candidate must now be serving as a permanent or contingent permanent Correction Officer I in the Suffolk County Sheriff’s Department. To be eligible for appointment, all passing candidates must have completed two (2) years of continuous service as a permanent or contingent permanent Correction Officer I in the Suffolk County Sheriff’s Department.

INVESTIGATIVE ASSISTANT (TECHNICAL SERVICES) OC REQUIRES: Graduation from a standard senior high school and one year of experience in a position which involved the use, installation and maintenance of electronic audio and video recording, surveillance, duplication and play back equipment.

Necessary Special Requirement
At the time of appointment and during employment in this title, candidates will be required to possess a valid license to operate a motor vehicle in New York State.
**PRINCIPAL PUBLIC HEALTH ENGINEER OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree in either Engineering or Engineering Technology, and ten (10) years of sanitary, public health or environmental engineering experience, four (4) years of which must have been in a supervisory capacity.  
Note: A Master's Degree in either Engineering or Engineering Technology may be substituted for two (2) years of the non-supervisory experience.

**Necessary Special Requirements**
Candidates must possess a Professional Engineer's License issued by the State of New York at the time of appointment. License must be maintained throughout employment in this title. At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**PRINCIPAL PUBLIC HEALTH ENGINEER PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Associate Public Health Engineer for at least two (2) years or as a Senior Public Health Engineer for at least three (3) years in the jurisdiction in which the candidate seeks immediately preceding the written examination date.

**Necessary Special Requirements**
Candidates must possess a Professional Engineer's License issued by the State of New York at the time of appointment. License must be maintained throughout employment in this title. At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

**PRINCIPAL PUBLIC HEALTH SANITARIAN PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Associate Public Health Sanitarian for at least two (2) years or as an Associate Public Health Sanitarian (Hearing Officer) for at least one (1) year in the jurisdiction in which the candidate seeks immediately preceding the written examination date.

**Necessary Special Requirement**
At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

**PUBLIC HEALTH ENGINEER OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree in either Engineering or Engineering Technology, and four (4) years of sanitary, public health or environmental engineering experience.

Note: A Master's Degree in either Engineering or Engineering Technology may be substituted for two (2) years of the required experience.

**Necessary Special Requirement**
At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**PUBLIC HEALTH ENGINEER PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Assistant Public Health Engineer in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

**Necessary Special Requirement**
At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

**SENIOR PUBLIC HEALTH ENGINEER OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree in either Engineering or Engineering Technology, and six (6) years of sanitary, public health or environmental engineering experience.

Note: A Master’s Degree in either Engineering or Engineering Technology may be substituted for two (2) years of the required experience.

**Necessary Special Requirements**
Candidates must possess a Professional Engineer's License issued by the State of New York at the time of appointment. License must be maintained throughout employment in this title. At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**SENIOR PUBLIC HEALTH ENGINEER PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Public Health Engineer for at least two (2) years or as an Assistant Public
Health Engineer for at least three (3) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

**Necessary Special Requirement**

Candidates must possess a Professional Engineer’s License issued by the State of New York at the time of appointment. License must be maintained throughout employment in this title. At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

**SENIOR PUBLIC HEALTH SANITARIAN PR**  
**REQUIRES:** To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Public Health Sanitarian for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

**Necessary Special Requirement**

At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

**SPECIAL PROJECTS COORDINATOR OC**  
**REQUIRES:** Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, and eight (8) years of administrative experience.

*Note: Additional relevant education* will be substituted for experience on a year-for-year basis.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.*

**WRITTEN TEST DATE: OCTOBER 13, 2018**

**COMPUTER LABORATORY ASSISTANT OC**  
**REQUIRES:** Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with an Associate's Degree* including or supplemented by 12 credits in computer science or a related field; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and two (2) years of experience assisting individuals in the utilization of a variety of personal computer based software; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.*

**WRITTEN TEST DATE: OCTOBER 6, 2018**

**BAY CONSTABLE OC**  
**REQUIRES:** Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with an Associate's Degree* in Criminal Justice, Marine Conservation, Marine Transportation, Marine Maintenance or a related field; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and two (2) years of experience in marine conservation, marine transportation, marine maintenance, commercial fishing and/or clamming, as a member of the United States Navy, as a merchant able body seaman, or as a peace or police officer as defined in sections 1.20 and 2.10 of New York State Criminal Procedure Law; or, (c) An equivalent combination of education and experience as defined by the limits of a) and b). Note: Possession of a current United States Coast Guard Master’s license**, for which at least 360 days of service were needed to qualify for examination, will substitute for all experience.

**Necessary Special Requirements**

Candidates must be at least twenty-one (21) years of age at the time of appointment. In jurisdictions where positions are designated as peace officers, the incumbent will be required, after appointment, to obtain a Peace Officer Training Certificate recognized by the New York State Municipal Police Training Council. Those positions authorized by law under Section 2.10 of CPL to carry a firearm must also complete the Initial Firearms and Deadly Physical Force Course within 6 months of their appointment.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.  

**Please attach to the application a copy of your current United States Coast Guard Master’s license.**

**CAPTAIN (POLICE) PR**  
**REQUIRES:** To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Police Lieutenant in the Suffolk County Police Department for at least one (1) year immediately preceding the written examination date.

**CAPTAIN (POLICE: TOWNS AND VILLAGES) PR**  
**REQUIRES:** To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Police Lieutenant (Towns & Villages) in the jurisdiction in which the candidate seeks promotion for at least one (1) year immediately preceding the written examination date.

**COMMUNITY DEVELOPMENT PROJECT SUPERVISOR OC**  
**REQUIRES:** Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, and two (2) years of experience in public administration, planning or architecture; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and six (6) years of experience in public administration, planning or architecture; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).
Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**CONTRACT MANAGEMENT ANALYST OC** REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree*, and three (3) years of non-clerical experience in contract negotiations, preparation, review and management, including the administration of contracts between public and private agencies; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and seven (7) years of experience in finance, three (3) years of which must be non-clerical experience in contract negotiations, preparation, review and management, including the administration of contracts between public and private agencies; or (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**DIRECTOR OF HOUSING OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Master's degree* and four (4) years of experience in government or private sector housing and urban development programs. Note: Additional experience in government or private sector housing and urban development programs may be substituted for education on a year-for-year basis to a maximum of four (4) years.

*Please attach to the application a copy of your relevant coursework from BOCES or college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**DIRECTOR OF HOUSING PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Assistant Director of Housing for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

**DIRECTOR OF PAYROLL SERVICES PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis as a Suffolk County government employee with permanent or contingent permanent competitive status as a Payroll Manager or Payroll Coordinator for at least three (3) years immediately preceding the written examination date.

**FEDERAL AND STATE AID CLAIMS TECHNICIAN OC** REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*; or, (b) Two (2) years of full-time, or equivalent part-time, college study from a college with federally-authorized accreditation or registration by NY State, and two (2) years of experience in Federal and State aid claims preparation, accounting, finance or business administration; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**GRANTS ANALYST OC** REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor’s Degree*, and one (1) year of additional graduate level education; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and five (5) years of experience in preparing, researching and/or monitoring grants from state or federal sources; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**GRANTS TECHNICIAN OC** REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years of experience in preparing, researching and/or monitoring grants from state or federal sources; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**LIEUTENANT (POLICE) PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Sergeant (Police) in the Suffolk County Police Department for at least two (2) years immediately preceding the written examination date.

**LIEUTENANT (POLICE; TOWNS & VILLAGES) PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Police Sergeant (Towns & Villages) in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

**RENTAL SUBSIDY PROGRAM ASSISTANT OC** REQUIRES: (a) Thirty (30) credits* from a college with federally-authorized accreditation or registration by NY State and one (1) year property management, rental or leasing office experience; or (b) Graduation from a
standard senior high school or possession of a high school equivalency diploma, and two (2) years of property management, rental or leasing office experience; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR BAY CONSTABLE PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Bay Constable for at least one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirements
Candidates must be at least twenty-one (21) years of age at the time of appointment. In jurisdictions where positions are designated as police officers, the incumbent will be required, after appointment, to obtain a Peace Officer Training Certificate recognized by the New York State Municipal Police Training Council. Those positions authorized by law under Section 2.10 of CPL to carry a firearm must also complete the Initial Firearms and Deadly Physical Force Course within 6 months of their appointment.

SENIOR HARBORMASTER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Bay Constable in the Town of Huntington for at least one (1) year or as a Harbormaster for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

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WRITTEN TEST DATE: OCTOBER 20, 2018

COLLEGE PUBLIC SAFETY OFFICER I LOC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

Necessary Special Requirements
Upon appointment, candidates must apply for, and maintain registration as a guard with the New York State Department of State, Division of Licensing Services. Possession of a valid New York State driver's license at the time of appointment; appointees must maintain a valid license throughout their employment in this title.

ENTRY LEVEL LIBRARIAN OC REQUIRES: (a) Enrollment* in an accredited or NY State registered library program, completion of which will qualify the applicant for either a Master’s Degree in Library Science (MLS)*, or for a Master of Science in Information Science (MSIS)*; or, (b) A Master’s Degree in Library Science (MLS)*, or a Master of Science in Information Science (MSIS)* from a library school that is accredited by the American Library Association or registered by the NY State Education Department; or, (c) A valid NY State Public Librarian’s Professional Certificate*.

*Indicate date of enrollment and name of school. (The library school must either be accredited by the American Library Association or registered by the NY State Education Department.) Please attach to the application a copy of your college transcript(s), verification of enrollment in a graduate library science program and/or the NY State Public Librarian’s Certificate. Grade reports, incomplete transcripts and other similar documents are unacceptable.

ENTRY LEVEL LIBRARIAN (CHILDREN’S SERVICES) OC REQUIRES: (a) Enrollment* in an accredited or NY State registered library program, completion of which will qualify the applicant for either a Master’s Degree in Library Science (MLS)*or for a Master of Science in Information Science (MSIS)*; or, (b) A Master’s Degree in Library Science (MLS)*, or a Master of Science in Information Science (MSIS)* from a library school that is accredited by the American Library Association or registered by the NY State Education Department, including or supplemented by a minimum of twelve (12) credits of coursework in children’s services, with at least three (3) credits in children’s literature, or a valid NY State Public Librarian’s Professional Certificate* and a minimum of twelve (12) credits of coursework in children’s services, including at least three (3) credits in children’s literature; or, (c) A Master’s Degree in Library Science (MLS)* or a Master of Science in Information Science (MSIS)* from a library school that is accredited by the American Library Association or registered by the NY State Education Department or a valid NY State Public Librarian’s Professional Certificate* and one (1) year of experience as a professional** librarian working in the Children’s Services area of a library; or, (d) An equivalent combination of education and experience as defined by the limits of (b) and (c).

**Note: Professional experience is defined as experience gained after being awarded a Master’s Degree in Library Science (MLS)*, or a Master of Science in Information Science (MSIS)* or a valid New York State Public Librarian’s Professional Certificate*.

*Indicate date of enrollment and name of school. (The library school must either be accredited by the American Library Association or registered by the NY State Education Department.) Please attach to the application a copy of your college transcript(s), verification of enrollment in a graduate library science program and/or the NY State Public Librarian’s Professional Certificate. Grade reports, incomplete transcripts and other similar documents are unacceptable.

LIBRARIAN I (SPANISH SPEAKING) OC REQUIRES: (a) A Master’s Degree in Library Science (MLS)*, or a Master of Science in Information Science (MSIS)* from a library school that is accredited by the American Library Association or registered by the NY State Education Department; or, (b) A valid NY State Public Librarian’s Professional Certificate*.

Necessary Special Requirement
Eligibility for a New York State Public Librarian's Professional Certificate at the time of appointment and possession of the certificate within 26 weeks of appointment; appointees must maintain a valid certification throughout their employment in this title.
**LIBRARIAN I (CHILDREN’S SERVICES) (SPANISH SPEAKING) OC** REQUIRES: Either: (a) A Master's Degree in Library Science (MLS)* or a Master of Science in Information Science (MSIS)* from a library school that is accredited by the American Library Association or registered by the New York State Education Department, including or supplemented by a minimum of twelve (12) credits of course work in children’s services, with at least three (3) credits in children’s literature, or a valid New York State Public Librarian’s Professional Certificate* and a minimum of twelve (12) credits of course work in children’s services, including at least three (3) credits in children’s literature; or, (b) A Master’s Degree in Library Science (MLS)* or a Master of Science in Information Science (MSIS)* from a library school that is accredited by the American Library Association or registered by the New York State Education Department or a valid New York State Public Librarian's Professional Certificate and one (1) year of experience as a **professional librarian working in the Children’s Services area of a library; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

Note: **Professional experience is defined as experience gained after being awarded a Master’s Degree in Library Science (MLS), or a Master of Science in Information Science (MSIS) or a valid New York State Public Librarian’s Professional Certificate.

Necessary Special Requirement
Eligibility for a New York State Public Librarian's Professional Certificate at the time of appointment and possession of the certificate within 26 weeks of appointment; appointees must maintain a valid certification throughout their employment in this title.

*Please attach to the application a copy of your NYS Public Librarian’s Certificate and/or our college transcript(s) which must have your name, school name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**SECURITY GUARD OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

Necessary Special Requirements
Depending upon assignment, possession of a valid New York State driver's license at time of appointment; if required, license must be maintained throughout employment in this title. Upon appointment, candidates must apply for registration as a guard with the New York State Department of State, Division of Licensing Services, and maintain said license throughout employment in this title.

**AMBULANCE SERVICES CONSULTANT OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and six (6) years of active paid or volunteer experience with an ambulance organization, two (2) years of which must have included administrative or supervisory responsibilities.

Note: Relevant education* from a college with federally-authorized accreditation or registration by NY State will be substituted for the non-administrative/non-supervisory experience on a year-for-year basis up to a maximum of two (2) years.

Necessary Special Requirements
Possession of a valid New York State driver's license at the time of appointment; appointees must maintain a valid license throughout their employment in this title. For County employment, candidates will be required to possess certification by NYS as an Emergency Medical Technician at the time of appointment, and maintain a valid certification throughout their employment in this title. At time of appointment, candidates for County employment will be required to possess certificates of completion of training for Incident Command System (ICS)/National Incident Management Systems (NIMS) at the ICS 100, 700 and 800 levels.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**ASSISTANT DIRECTOR OF COUNTY FLEET SERVICES PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Fleet Service Manager for at least one (1) year or as an Assistant Fleet Service Manager for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement
At the time of appointment, and during employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State and must possess a Class A certificate to operate underground storage tanks issued by New York State Department of Environmental Conservation.

**ASSISTANT FLEET SERVICE MANAGER PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Police Transportation Manager for at least four (4) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirement
Candidates must possess a CDL Bus Passenger License with air brake endorsement. License must be maintained throughout employment in this position.
BUS MAINTENANCE SUPERVISOR OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma and six (6) years of experience in the repair and maintenance of buses, at least one (1) year of which must have been in a supervisory capacity in a public transportation system.

Necessary Special Requirements
At time of appointment and throughout employment in this title, candidates must possess a CDL-B license with passenger and air brake endorsements. Depending upon assignment, may be required to obtain certification through the New York State Department of Motor Vehicles as a 19-A Certified Examiner to test drivers under the applicable provisions of New York State Vehicle Traffic Law. If required, certification must be maintained throughout employment in this title.

CHIEF OF FIRE RESCUE SERVICES PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Chief County Fire Marshal or Director of Emergency Preparedness for at least two (2) years or as a Coordinator of Emergency Medical Services in the Suffolk County Department of Fire Rescue and Emergency Services for at least three (3) years immediately preceding the written examination date.

Necessary Special Requirements
At the time of appointment and during employment in this title, candidates will be required to possess a valid license to operate a motor vehicle in New York State. At the time of appointment, candidates are required to hold the following licenses and certificates, and have completed training requirements as listed below:

1. NYS Emergency Medical Technician- Basic (or higher); and,
2. NYS Hazardous Materials Technician; and,
3. ICS 400 certification; and,
4. Fifty (50) hours of emergency management training; and,
5. Minimum of twenty-four (24) hours of NYS DHSES grant training at the time of appointment.

All employees hired after January 1, 1985, must successfully complete the required basic training program entitled Minimum Standards for Code Enforcement Personnel, established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission. The program must be completed in the appropriate time period as specified in the regulations, and upon completion, the required in-service training programs shall be attended as scheduled. Candidates must enroll and complete the NYS DHSES Emergency Management Certification and Training program (Tier 2) in the appropriate time period specified by regulations while employed in this title.

DUPLICATING MACHINE OPERATOR III OC REQUIRES: Three (3) years of experience in the operation of offset duplicating equipment, high speed networked copying or bindery equipment.

Note: One (1) year of vocational training* in offset printing from a recognized school will be substituted for one (1) year of the above experience.

*Please attach to the application a copy of your transcript(s) from a vocational training program in offset printing which must have your name, school name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

DUPLICATING MACHINE OPERATOR III PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Duplicating Machine Operator II for at least one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

EVIDENCE CONTROL CLERK II OC REQUIRES: Graduation from high school or possession of a high school equivalency diploma and four (4) years of experience in inventory control and stock-keeping, two (2) of which must have been in handling material evidence from criminal cases.

Necessary Special Requirements
Within four (4) months of appointment, candidates must provide documentation of satisfactory completion of a comprehensive firearms safety course accepted by the appointing authority. At the time of appointment and during employment in this title, candidates must possess a valid New York State driver's license. Candidate must be eligible for security clearance to carry and transport illegal firearms and drugs.

FLEET MANAGEMENT SPECIALIST OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* and three (3) years of experience in fleet management, public administration or management experience in the repair and maintenance of automotive equipment; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma and seven (7) years of experience in fleet management, public administration or management experience in the repair and maintenance of automotive equipment; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

HEALTH AND SAFETY ASSISTANT OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* and two (2) years of experience in the development and/or implementation of employee health and/or safety programs that includes evaluation of accident trends and causes; or, (b) Graduation from a standard senior high school or
possession of a high school equivalency diploma, and six (6) years of experience in the development and/or implementation of employee health and/or safety programs that includes evaluation of accident trends and causes; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

Necessary Special Requirement
At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your current Emergency Medical Technician Certificate throughout employment in this title. Candidates may be required to possess the appropriate New York State driver’s license, and maintain such license throughout employment in this position.

**POLICE TRANSPORTATION MANAGER OC** REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with an Associate’s Degree* and one (1) year of fleet management experience at an administrative level; or, (b) Three (3) years of fleet management experience, at least one (1) year of which must have been at an administrative level; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

Necessary Special Requirement
Candidates must possess a CDL Bus Passenger License with air brake endorsement. License must be maintained throughout employment in this position.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**REAL PROPERTY RECORDER I OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

**REAL PROPERTY RECORDER II OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma and two (2) years of office experience in tax mapping, survey, title, property transfer, appraisal, assessment, real estate, real property, real estate law or real property law.

Note: Additional education* from a college with federally-authorized accreditation or registration by NY State will be substituted for the above experience on a year-for-year basis up to a maximum of one (1) year.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**REAL PROPERTY RECORDER III PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Real Property Recorder II for at least one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

**SAFETY OFFICER OC** REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, and two (2) years of experience in the development or implementation of employee safety or accident prevention programs. (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and six (6) years of experience in the development or implementation of employee safety or accident prevention programs; or (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

Necessary Special Requirement
At the time of appointment and during employment in this title employees must possess a valid license to operate a motor vehicle in New York State.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**SENIOR EMERGENCY MEDICAL TECHNICIAN OC** REQUIRES: Possession of an Emergency Medical Technician Certificate* issued by the New York State Department of Health and three (3) years of experience in providing emergency medical care.

Necessary Special Requirements
Candidates must maintain a current Emergency Medical Technician Certificate throughout employment in this title. Candidates may be required to possess the appropriate New York State driver’s license, and maintain such license throughout employment in this position.

Candidates must be free of any speech or hearing defects which would impair functioning in this position.

*Please attach to the application a copy of your current NY State Emergency Medical Technician Certificate.

**SENIOR EMERGENCY MEDICAL TECHNICIAN PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Emergency Medical Technician, Emergency Medical Technician-Basic, Emergency Medical Technician-Critical Care or Emergency Medical Technician-Paramedic for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirements
Candidates must maintain a current Emergency Medical Technician Certificate throughout employment in this title. Candidates may be required to possess the appropriate New York State driver’s license, and maintain such license throughout employment in this position.

Candidates must be free of any speech or hearing defects which would impair functioning in this position.
SENIOR POLICE OPERATIONS AIDE PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Police Operations Aide, District Attorney Operations Aide, Senior Office Assistant, Senior Clerk or Senior Stenographer for at least two (2) years in a Suffolk County department or the Town of Southampton immediately preceding the written examination date.

Necessary Special Requirements

Depending upon assignment, employees may be required to obtain New York State Police Information Network (NYS-PIN) certification within (1) one month of appointment; employees must maintain this certification while employed in this title. Depending on assignment, possession of a valid New York State driver’s license at time of appointment; if required, license must be maintained throughout employment in this title.

SENIOR SAFETY OFFICER OC REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree*, and four (4) years of experience in the development or implementation of employee safety or accident prevention programs, one (1) year of which must have been in performing inspections of work sites for safety violations; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and eight (8) years of experience in the development or implementation of employee safety or accident prevention programs, three (3) years of which must have been in performing inspections of work sites for safety violations; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

Necessary Special Requirements

An employee in this title must possess at the time of appointment and maintain during employment any licenses and/or certifications deemed necessary for performance of duties, such as: New York State license as Project Manager for Asbestos Abatement projects; United States Environmental Protection Agency certification for Hazardous Materials Incident Response; certification as instructor for the Hazard Communications Standard, Bloodborne Pathogens Standard; New York State Department of Motor Vehicles certification as Defensive Driving instructor; appropriate certification to take samples of hazardous materials; certification to fit-test workers for proper use of respirators. At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State. *Please attach to the application a copy of your transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR SAFETY OFFICER PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Safety Officer for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

Necessary Special Requirements

An employee in this title must possess at the time of appointment and maintain during employment any licenses and/or certifications deemed necessary for performance of duties, such as: New York State license as Project Manager for Asbestos Abatement projects; United States Environmental Protection Agency certification for Hazardous Materials Incident Response; certification as instructor for the Hazard Communications Standard, Bloodborne Pathogens Standard; New York State Department of Motor Vehicles certification as Defensive Driving instructor; appropriate certification to take samples of hazardous materials; certification to fit-test workers for proper use of respirators. At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State.

TAX HISTORY CLERK PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status in the Suffolk County Department of Audit and Control as a Principal Office Assistant, Senior Account Clerk or Senior Account Clerk Typist for at least two (2) years immediately preceding the written examination date.

TOWN CODE COMPLIANCE AND EMERGENCY MANAGEMENT ADMINISTRATOR OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree* and six (6) years of experience that has included the investigation or enforcement of laws, codes and ordinances, and emergency management planning and response, two (2) years of which have been in a supervisory capacity.

*Please attach to the application a copy of your transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

WRITTEN TEST DATE: NOVEMBER 17, 2018

ASSESSMENT AIDE OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

Necessary Special Requirement

At the time of appointment and during employment in this title employees must possess a valid license to operate a motor vehicle in New York State.

ASSESSMENT CLERK OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.
CONTINUOUS RECRUITMENT

EMERGENCY MEDICAL TECHNICIAN (BASIC) OC REQUIRES: Possession of one of the following certificates* issued by the New York State Department of Health: Emergency Medical Technician-Basic Certificate; Emergency Medical Technician-Intermediate Certificate; Emergency Medical Technician-Critical Care Certificate; or Emergency Medical Technician-Paramedic Certificate. *Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by Jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver’s license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Critical Care; or Emergency Medical Technician-Paramedic. *Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver’s license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Critical Care must have completed the Suffolk Regional Emergency medical Advisory committee’s (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC REQUIRES: Possession of an Emergency Medical Technician-Paramedic Certificate issued by the New York State Department of Health.

*Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

Necessary Special Requirements (Vary by Jurisdiction)

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver’s license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory committee’s (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

MEDICAL SERVICES SPECIALIST OC REQUIRES: Graduation from a college with federally-authorized accreditation or registration by New York State with a Bachelor's or Master's Degree* in Nursing or other health or human services field, plus two (2) years of experience as a registered professional nurse in home health care and/or the review of home health care services for medical necessity or in the delivery of preventive health care services. Experience must have been gained within the last ten (10) years.

Necessary Special Requirements

At the time of appointment and during employment in this title, employees must possess a Registered Nurse's license issued by the State of New York. Employees must also possess and maintain a valid license to operate a motor vehicle in New York State. *Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach a copy of your currently valid New York State Registered Nurse’s license.

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