

FINAL

**Middle Country Central School District
Pay Schedule 2021/2022 School Year**

Cut Off Date	Payroll Receive Date	Pay Date	Special Pays Included	Notes	Check #	
					12 month Employee	10 month Employee
2021						
Friday, June 25, 2021	Monday, June 28,2021	Friday, July 2, 2021 ONE WEEK SALARY	A,W, AA, Y		0.5	
		Friday, July 9, 2021 ONE WEEK SALARY	Accrual payroll	*	0.5	
NO TIMESHEETS PROCESSED						
		Friday, July 23, 2021	B,C,D,E,M		2	
Friday, July 09, 2021	Monday, July 12, 2021	Friday, August 6, 2021			3	
Friday, July 23, 2021	Monday, July 26, 2021	Friday, August 20, 2021			4	
Friday, August 06, 2021	Monday, August 09, 2021	Friday, September 3, 2021	G		5	
Friday, August 20, 2021	Monday, August 23, 2021	Friday, September 17, 2021	O, U		6	1
Friday, September 03, 2021	Tuesday, September 07, 2021	Friday, October 01, 2021			7	2
Friday, September 17, 2021	Monday, September 20, 2021	Friday, October 15, 2021	H, Z		8	3
Friday, October 01, 2021	Monday, October 04, 2021	Friday, October 29, 2021	U		9	4
Friday, October 15, 2021	Monday, October 18, 2021	Friday, November 12, 2021	P		10	5
Friday, October 29, 2021	Monday, November 01, 2021	Friday, November 26, 2021			11	6
Friday, November 12, 2021	Monday, November 15, 2021	Friday, December 10, 2021	F,I, K, Q		12	7
Friday, November 26, 2021	Monday, November 29, 2021	Thursday, December 23 2021			13	8

2022						
Friday, December 10, 2021	Monday, December 13, 2021	Monday, January 07, 2022	J,X NO MEDICAL		14	9
Friday, December 24, 2021	Monday, December 27, 2021	Friday, January 21, 2022			15	10
Friday, January 07, 2022	Monday, January 10, 2022	Friday, February 04, 2022	L,V,R		16	11
Friday, January 21, 2022	Monday, January 24, 2022	Friday, February 18, 2022			17	12
Friday, February 04, 2022	Monday, February 07, 2022	Friday, March 04, 2022			18	13
Friday, February 18, 2022	Monday, February 21, 2022	Friday, March 18, 2022	S		19	14
Friday, March 04, 2022	Monday, March 07, 2022	Friday, April 01, 2022	V		20	15
Friday, March 18, 2022	Monday, March 21, 2022	Friday, April 15, 2022	T		21	16
Friday, April 01, 2022	Monday, April 04, 2022	Friday, April 29, 2022			22	17
Friday, April 15, 2022	Monday, April 18, 2022	Friday, May 13, 2022			23	18
Friday, April 29, 2022	Monday, May 02, 2022	Friday, May 27, 2022			24	19
Friday, May 13, 2022	Monday, May 16, 2022	Friday, June 10, 2022	N		25	20
Friday, May 27, 2022	Tuesday, May 31, 2022	Friday, June 24, 2022	X,BB	**	26	21

Special Pays:	Unit(s)	Pay Description
A	Administrators, Unaf. Clerical	Unused Sick Pay
B	Maint / B&G / Trans / H&C	Terminal Leave Pay
C	Teaching Assistants	Unused Sick Pay
D	Teachers / Administrators	Terminal Leave Pay
E	Teachers	Retirement Incentive
F	Clerical	Unused Sick Pay
G	Teachers	Unused Sick Pay
H	Nurses	Uniform Allowance
I	H&C / B/G / Maint/ Nurses/Trans/Aides	Unused Sick Pay
J	All Groups	Health Declination Pay
K	Teacher Aides/Teacher Ass't	Lump Longevity Pay
L	Teachers	Half-Steppers Increase
M	Administrators	Retirement Incentive Pay
N	Maint / B&G / Trans / H&C	Lump Longevity Pay
O	Teachers / Coaches	Fall Coaches - High School for 6 checks, Middle School for 5 checks
P	Teachers / Coaches	Early Winter Coaches - Middle School for 5 checks
Q	Teachers / Coaches	Winter Coaches - High School for 6 checks
R	Teachers / Coaches	Late Winter Coaches - Middle School for 5 checks
S	Teachers / Coaches	Spring Coaches - High School for 6 checks
T	Teachers / Coaches	Spring Coaches- Middle School for 5 checks
U	Teachers	Horizontal Advance- Effective 9/1/20
V	Teachers	Horizontal Advance- Effective 2/1/21
W	H&C / Maint / B&G	Unused Vacation Pay
X	Maintenance	Stipend
Y	Clerical	Head Secretary Stipend
Z	Maintenance	Tool Allowance
AA	Clerical	Longevity
BB	Monitor	Unused Sick Pay

Notes:
 * Accrual Payroll - Process prior year Payroll claims, Timesheets and Substitute Sign-In sheets
 ** For contract employees this is the final pay for the school year. If applicable, multi-checks will be issued.

The following conditions must be met in order for payment to be included on the 'Pay Date' indicated above:
 - Period worked has to be no later than the 'Cut Off Date' indicated above, and
 - Paperwork (payroll claims, time sheets, etc.) has to be received by the Payroll Office no later than 12:00pm on the 'Payroll Receive Date' indicated above.