

# Middle Country Central School District Pay Schedule 2018/2019 School Year - FINAL

Cut Off Date	Payroll Receive Date	Pay Date	Special Pays Included	Notes	Check #	
					12 month Employee	10 month Employee
<b>2018</b>						
		<b>Friday, July 6, 2018</b>	A,W, AA, Y		1	
Friday, June 22, 2018	Friday, June 29, 2018	<b>Friday, July 13, 2018</b>	Accrual payroll	*		
NO TIMESHEETS PROCESSED		<b>Friday, July 20, 2018</b>	B,C,D,E,M		2	
Friday, July 13, 2018	Monday, July 16, 2018	<b>Friday, August 3, 2018</b>			3	
Friday, July 27, 2018	Monday, July 30, 2018	<b>Friday, August 17, 2018</b>			4	
Friday, August 10, 2018	Monday, August 13, 2018	<b>Friday, August 31, 2018</b>	G		5	
Friday, August 24, 2018	Monday, August 27, 2018	<b>Friday, September 14, 2018</b>	O,U		6	1
Friday, September 7, 2018	Monday, September 10, 2018	<b>Friday, September 28, 2018</b>			7	2
Friday, September 21, 2018	Monday, September 24, 2018	<b>Friday, October 12, 2018</b>	H, Z		8	3
Friday, October 5, 2018	Tuesday, October 9, 2018	<b>Friday, October 26, 2018</b>	U		9	4
Friday, October 19, 2018	Monday, October 22, 2018	<b>Friday, November 9, 2018</b>	P		10	5
Friday, November 2, 2018	Monday, November 5, 2018	<b>Friday, November 23, 2018</b>			11	6
Friday, November 16, 2018	Monday, November 19, 2018	<b>Friday, December 7, 2018</b>	F,I, K, Q		12	7
Friday, November 30, 2018	Monday, December 3, 2018	<b>Friday, December 21, 2018</b>	No Medical		13	8
<b>2018</b>						
Friday, December 14, 2018	Monday, December 17, 2018	<b>Friday, January 4, 2019</b>	J,X		14	9
Friday, December 28, 2018	Wednesday January 2, 2019	<b>Friday, January 18, 2019</b>			15	10
Friday, January 11, 2019	Monday, January 14, 2019	<b>Friday, February 1, 2019</b>	L,V,R		16	11
Friday, January 25, 2019	Monday, January 28, 2019	<b>Friday, February 15, 2019</b>			17	12
Friday, February 8, 2019	Monday, February 11, 2019	<b>Friday, March 1, 2019</b>			18	13
Friday, February 22, 2019	Monday, February 25, 2019	<b>Friday, March 15, 2019</b>	S		19	14
Friday, March 8, 2019	Monday, March 11, 2019	<b>Friday, March 29, 2019</b>	V		20	15
Friday, March 22, 2019	Monday, March 25, 2019	<b>Friday, April 12, 2019</b>	T		21	16
Friday, April 5, 2019	Monday, April 8, 2019	<b>Friday, April 26, 2019</b>			22	17
Friday, April 19, 2019	Monday, April 22, 2019	<b>Friday, May 10, 2019</b>			23	18
Friday, May 3, 2019	Monday, May 6, 2019	<b>Friday, May 24, 2019</b>			24	19
Friday, May 17, 2019	Monday, May 20, 2019	<b>Friday, June 7, 2019</b>	N	**	25	20
Friday, May 31, 2019	Monday June 3, 2019	<b>Friday, June 21, 2019</b>	X,BB	**	26	21

**Special Pays:**

Unit(s)	Pay Description
A Administrators, Unaf. Clerical	Unused Sick Pay
B Maint / B&G / Trans / H&C	Terminal Leave Pay
C Teaching Assistants	Unused Sick Pay
D Teachers / Administrators	Terminal Leave Pay
E Teachers	Retirement Incentive
F Clerical	Unused Sick Pay
G Teachers	Unused Sick Pay
H Nurses	Uniform Allowance
I H&C / B/G / Maint/ Nurses/Trans	Unused Sick Pay
J All Groups	Health Declination Pay
K Teacher Aides/Teacher Ass't	Lump Longevity Pay
L Teachers	Half-Steppers Increase
M Administrators	Retirement Incentive Pay
N Maint / B&G / Trans / H&C	Lump Longevity Pay / Lump Stipend Pay
O Teachers / Coaches	Fall Coaches - High School for 6 checks, Middle School for 5 checks
P Teachers / Coaches	Early Winter Coaches - Middle School for 5 checks
Q Teachers / Coaches	Winter Coaches - High School for 6 checks
R Teachers / Coaches	Late Winter Coaches - Middle School for 5 checks
S Teachers / Coaches	Spring Coaches - High School for 6 checks
T Teachers / Coaches	Spring Coaches- Middle School for 5 checks
U Teachers	Horizontal Advance- Effective 9/1/15
V Teachers	Horizontal Advance- Effective 2/1/16
W H&C / Maint	Unused Vacation Pay
X Maintenance	Stipend
Y Clerical	Head Secretary Stipend
Z Maintenance	Tool Allowance
AA Clerical	Longevity
BB Monitor	Unused Sick Pay

**Notes:**  
 \* Accrual Payroll - Process prior year Payroll claims, Timesheets and Substitute Sign-In sheets  
 \*\* For contract employees this is the final pay for the school year. If applicable, multi-checks will be issued.

**The following conditions must be met in order for payment to be included on the 'Pay Date' indicated above:**  
 - Period worked has to be no later than the 'Cut Off Date' indicated above, and  
 - Paperwork (payroll claims, time sheets, etc.) has to be received by the Payroll Office no later than 12:00pm on the 'Payroll Receive Date' indicated above.